





ENROLLMENT PACKET

2021-2022
ACADEMIC YEAR
September 7- June 13

FULL DAY
7:00am- 6:00pm
HALF DAY
7:00am-12:30pm

2035 Columbus Road Burlington, NJ 08016 609-499-0808

LCANJ.ORG/ LITTLE-ANGEL-PRESCHOOL

## **Our Enrollment Process**

Thank you for your interest in Little Angel Preschool. Enclosed you will find general and financial information along with our enrollment forms.

Classes fill up quickly, so we urge you to submit your application as soon as possible. We enroll on a first come, first served basis. Below is a list of things we will need for your child to start at Little Angel Preschool:

- Completed Enrollment Form
- \$100 Registration Fee for Academic Year (September June)
- \$25 Activity Fee for In-House Field Trip Events
- Immunization Records
- Birth Certificate

# Financial Information

### **Monthly Rates**

Full Day Half Day			
5 Full Days - \$900	5 Half Days - \$610		
4 Full Days - \$775	4 Half Days - \$550		
3 Full Days - \$705 (Mon. Wed. Fri.)	3 Half Days - \$455 (Mon. Wed. Fri.)		
2 Full Days - \$590 (Tues. Thurs.)	2 Half Days - \$390 (Tues. Thurs.)		

**Tuition Prices effective September 2021** 

### **Our Classes**

Each class has a mixture of activities, play centers, and hands-on learning time throughout the day.

<u>PreK-3 Class:</u> This class is designed for children who are three years old and will turn four during the course of the school year. It is the perfect atmosphere for your child to develop strong social skills, adjust to a school setting, and begin to foster a love of learning through play-based activities and hands on learning experiences! Students in this class must be totally toilet trained and verbal to participate.

<u>PreK-4 Class:</u> This class has a more structured learning environment. Children are encouraged to accept responsibility and taught to function independently in the classroom. The focus of this class is to prepare the children for kindergarten.

## Our Staff

We are very blessed to have such an accomplished staff! Our lead teachers hold either Master's or Bachelor's degrees in Early Childhood education and our assistant teachers hold Associates degrees or possess extensive work experience with children. Most of our teachers and assistants have been with us for many years. In addition, our staff is also trained in CPR, BLS and First Aid.

The staff is well trained in our Christian based curriculum which is very strong in Phonics. All staff works together to provide the best well-rounded education possible for your child. Teachers communicate with each other to ensure that the curriculum flows in such a way that there are no learning gaps between classes. We consider it a privilege to serve the families in our community.

# **Daily Schedule**

#### General Schedule:

7:00am Preschool opens

7:00-9:00am Social time (Indoor and Outdoor play)

9:00am-11:30am/12pm Classes begin (Morning Activities, Snack Time, Circle Time, Learning

Groups, Bible, Music & Movement)

11:30am Lunch Time (PreK-3 class)

12pm Lunch Time (PreK-4 class)

12:00pm Play Time (PreK-3 class)

12:30pm Play Time (PreK- 4 class)

Half - day student Pick Up Time

PreK- 3 class Nap Time

1:00pm PreK- 4 class Nap Time

2:30pm Wake Up and Snack Time

3:00 pm-6:00pm Outdoor Play, Soccer Field and Indoor Activities

# **Important Tuition Facts**

Tuition is due by the 15<sup>th</sup> of each month. If payment is not received by the 30<sup>th</sup> of the current month, children will not be permitted to return to preschool until the amount due is paid in full.

\*Returned checks due to insufficient funds, etc. will be assessed a \$25.00 fee. Replacement payment must be made in cash or by money order only.

After your child has been enrolled for at least three months, you will be permitted one week vacation time for which you are not required to pay. This must be taken all in one week. A vacation request form must be completed in advance.

\*No money will be refunded for days missed due to illness or inability to attend.

\*All holidays and in service days will be factored into the tuition.

On occasion, if child care is needed for additional days, the following fees apply:

Half Day is \$35.00 or Full Day is \$55.00

### **Tuition Discounts**

A discount of 20% will be given to siblings that are attending during the same year at LAP and/or LCA, military families, alumni of Life Center Academy, ministers, and Fountain of Life Center members. There is a 5% discount for gov't/civil servants, teachers, and nurses/doctors.

### Late Pick Up

Child care services are provided until 6:00 pm for full day students. Half day students are to be picked up <u>no later</u> than 12:30 pm. If you are unable to pick up your child by those times, the following charges apply:

12:31 - 12:45	or	6:01 - 6:15	\$20
12:46 - 1:00	or	6:16 - 6:30	\$30
1:01 - 1:15	or	6:31 - 6:45	\$45
1:16 - 1:30	or	6:46 - 7:00	\$60

<sup>\*</sup>Arrangements must be made in advance (at least 24 hour notice) with the director.

# **Calendar Information**

### Upcoming events and holidays:

- Monday, October 11, 2021 Columbus Day (Closed)
- Wednesday, November 24, 2021 Early Dismissal 12:35pm
- Thurs & Fri., November 25 & 26, 2021 Thanksgiving Break (Closed)
- December 23, 2021 January 3, 2022 Christmas Break (Closed)
  - School reopens on Tuesday, January 4, 2022
- Monday, January 17, 2022- Martin Luther King Day (Closed)
- Friday, February 11, 2022 Teacher In-Service Day (Closed)
- Monday, February 21, 2022 President's Day (Closed)
- Friday, April 15- Monday, April 18, 2022 Easter Break (Closed)
- Monday, May 30, 2022 Memorial Day (Closed)
- Monday, June 13, 2022 Last Day of Academic School Year
- Tuesday, June 14, 2022 (Closed) AWARDS PRESENTATION DAY!